

Application Approval Process

We are pleased you are applying with us. We take great pride in the relationships we build. With your application, we will check credit, criminal, rental, and employment history. When applying please keep in mind the importance of submitting accurate information. Our company allows each owner to approve or deny their applicants, therefore, unlike other rental companies, we do not have fixed parameters for approval or denial. However, false, or inaccurate information will likely end in a denial.

You can receive an application by:

1. Requesting a physical copy to complete and return.
2. Requesting, via email, an electronic copy to print, complete and return.
3. Visiting www.soldonjkk.com and completing the application online.

You can return the application by appointment or electronically. Below is everything needed for your application to be presented. PLEASE NOTE: Any occupant 18 years of age or older must apply.

- Colored Copy (or photo) of Driver's License/State ID
- 30 day's worth of CURRENT pay stubs (you may include any additional income you want considered)
- Application filled out and submitted (each applicant must have a separate email address) Application fee paid for each applicant

Once we process your application, each applicant will receive an email requesting the verification of information and the release of documents. To avoid delay, please answer the questions and give permissions immediately. Each applicant will have 8 hours to complete before being passed.

Reports generally take a day to come back. After receiving them, the information for all applicants will be summarized and presented to the Property Owner for approval or denial. Please keep in mind each Owner has a different tolerance for their approval risks. If your application is denied, it can be presented to another Owner and/or kept on file for 60 days. Updated information will be required, but no additional fee will be needed.

If your application is approved, you will be notified via phone, email, or text. A 'Holding Deposit Form' will be sent to you electronically. You will have 24 hours to review and sign the form *AND* present us with your Holding Deposit. Lease signing and move-in details will be detailed on the 'Holding Deposit Form'. In certain circumstances, i.e., bankruptcy, evictions, low credit score, etc., Owners have the right to request additional legal deposit or an Escrow rent (last month's rent in advance) as a condition of approval. If such is the case in your situation, this will be discussed with you and outlined on the 'Holding Deposit Form'.

JJK Home Network, LLC powered by Keller Williams Marquee strictly adheres to Federal Fair Housing guidelines and will not deny your application based on race, color, religion, sex, handicap, familial status or national origin or any other protected classifications.

For additional information, please feel free to [contact us](#).